

Office of Human Resources

Name Change Packet

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	W. A Inply if you wish to change your federal withholding)	. :.
·	o Residency Certification	
	o Retirement Vendor Information Change Form	
	Only complete the form for the vendor you have an account with	
•		
	All forms are available in the Office of Human Resources, St Thomas Hall room 100	

SCRANTON, PENNSYLVANIA 18510-4668---(570) 941-7767-FAX: (570) 941-4636





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Data Change Form

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Employee's Withholding Certificate

Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.

Give Form W-4 to your employer.

Date

Department of the Tro Internal Revenue Se	easury ervice	Your withholding is subject to review by the IRS.	2023
Step 1:	(a) First	- , , ,	
Enter			
Personal			
Information			
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Employers Only

Employer's name and And

Employee's signature (This form is not valid unless you signit.)

Form W-4 (2023)

Page 2

General Instructions

Section

Form W-4 (2023) Page **3**

Form W-4 (2023) Page **4**

Married Filing Jointly or Qualifying Surviving Spouse													
Higher Paying	Job	Lower Paying Job Annual Taxable Wage & Salary											
Annual Taxab Wage & Sala		\$0 - 9,999	\$10,000 - 19,999	\$20,000 - 29,999	\$30,000 - 39,999	\$40,000 - 49,999	\$50,000 - 59,999	\$60,000 - 69,999	\$70,000 - 79,999	\$80,000 - 89,999	\$90,000 - 99,999	\$100,000 - 109,999	\$110,000 - 120,000
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DECIDENCY CERTIFICATION FORM

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HUMAN RESOURCES

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	FAX:	(800) 914-8922		·		
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	Signature o	of HR Representative	Date		- —	

SGRANTON, PENNSYLVANIA 18510-4679
(570) 941-7767 • BAX: (570) 941-4636....